



# HOUSING APPLICATION

## PERSONAL INFORMATION

Name of Applicant: \_\_\_\_\_ Gender: \_\_\_\_\_

Address (temporary) Street: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Address (permanent) Street: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth / / \_\_\_\_\_

*(If Applicant is not at least 18 years of age, the parent or legal guardian must co-sign the Housing Application and Housing Contract.)*

ICE Document \_\_\_\_\_ Visa Expiration Date / / \_\_\_\_\_

*(Non-U.S. Citizens must provide an ICE document that entitles Applicant to be in the U.S. through the Expiration Date of the Housing Contract.)*

Drivers License Number \_\_\_\_\_ State Issued \_\_\_\_\_

Email: \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

School attending, if applicable \_\_\_\_\_ Anticipated Graduation Date \_\_\_\_\_

Please list other occupants to reside in your unit under your Housing Contract (if applicable):

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

## EMPLOYMENT INFORMATION

Present Employer \_\_\_\_\_ Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Monthly Income \_\_\_\_\_ Length of Employment \_\_\_\_\_ Position / Title \_\_\_\_\_

## GUARANTOR INFORMATION

Guarantor Name \_\_\_\_\_ Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Email \_\_\_\_\_ Evening Phone: \_\_\_\_\_

## CRIMINAL BACKGROUND

Have you ever been convicted; plead guilty; plead no contest; received probation, deferred adjudication, court-ordered community supervision or pre-trial diversion for a felony (whether or not resulting in a conviction)?  Yes  No

Have you ever been convicted; plead guilty; plead no contest; received probation, deferred adjudication, court-ordered community supervision or pre-trial diversion for a misdemeanor involving violence or sexual misconduct (whether or not resulting in conviction)?  Yes  No

Have you ever been asked or ordered by a representative of any government to leave the U.S. or any other country?  Yes  No



## HOUSING APPLICATION

### RENTAL HISTORY

1. Have you ever been evicted or asked to move out from a previous landlord?  Yes  No  
 2. Do you currently owe any outstanding balance (s) to a previous landlord?  Yes  No

### VEHICLE INFORMATION

Make /Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate # \_\_\_\_\_ State \_\_\_\_\_

### EMERGENCY CONTACT INFORMATION

In case of emergency, notify: \_\_\_\_\_ Relationship: \_\_\_\_\_

Day Phone: ( ) \_\_\_\_\_ Evening Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

### ACKNOWLEDGEMENTS

I certify all of the above information is true and complete. I acknowledge that false information herein may constitute grounds for rejection for this Application, termination of right of occupancy and non-return of fees and deposits.

I hereby authorize Owner to use reasonable and necessary means, including any consumer reporting agency, current and previous employer, current and former landlord, law enforcement agency, any check authorization agency, and state employment security agency, to release all information any of them may have about me and my Guarantor. I hereby release all of these parties, including but not limited to the Owner and any agency designated by Owner, from any liability in connection with release of such information. I hereby authorize Owner to obtain and hereby instruct any consumer reporting agency designated by Owner to furnish a consumer report under The Fair Credit Reporting Act to Owner to use such consumer report in attempting to collect any amounts due and owing under the Housing Contract or the Guaranty of Resident Obligations or for any other permissible purpose.

I hereby pay to Owner a Non-Refundable Application Fee for processing this Application. I acknowledge the Non-Refundable Application Fee shall not be refunded for any reason.

I hereby pay to Owner a Non-Refundable Administration Fee for processing the Housing Contract. I acknowledge that this fee does not assure me of a Housing Contract or bedroom. In the event a bedroom can not be leased to Applicant or if the Application is not approved, the Non-Refundable Administration Fee will be refunded. If the Application is withdrawn within three (3) days after signing this Application, the Non-Refundable Administration Fee will be refunded. In order to withdraw this Application, I must provide written notice to Owner and such notice will only be effective on the date Owner actually receives such notice. If I do not enter into the Housing Contract for any reason, the Non-Refundable Administration Fee will be retained as liquidated damages by Owner.

If I can not prove income and/or do not meet the qualifying credit history, I will obtain a Guarantor who will sign a Guaranty of Resident Obligations. **In the event I submit an executed Housing Contract but do not submit an executed Guaranty of Resident Obligations as and when required by Owner, Owner shall have the right to require me to honor my obligations under and comply with all obligations of the Housing Contract.** All applicants under the age of 18 years old are required to have their parent/guardian agree to the Housing Application, Housing Contract and guarantee their housing.

*By signing below I represent that I have read and agree to all provisions of this Application.*

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Guarantor (if Applicant is under 18) \_\_\_\_\_ Date: \_\_\_\_\_